MEETING MINUTES

| SUBJECT | DATE |
| --- | --- |
| Progress Update / Delegating roles | 18th July 2024 |

| PLACE | TIME |
| --- | --- |
| Discord Messages | 13:00 |

| AGENDA | MINUTES TAKEN BY |
| --- | --- |
| Assign tasks on Trello | Oliver Badger |
| Discuss progress blockers | Ameer Ahmed |
| Plan for completing and testing |  |
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| MEETING NOTES |
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| Niomi is expected to complete the personal account and then move on to the help system |
| Sam will handle both data validation and usability tasks given his familiarity with the system’s inputs and menu. |
| Ameer will focus on transaction management, including fixing balance discrepancies and implementing account transfers. |
| Oliver will handle compliance and regulatory checks. |
|  |

| ACTION ITEM | IN-CHARGE | COMPLETION DATE | STATUS |
| --- | --- | --- | --- |
| Complete Help System | Naomi | EOD | Extended |
| Implement Data Validation | Sam | EOD | Completed |
| Ensure Compliance with Banking Regulations | Oliver | EOD | Completed |
| Update Usability and .readme | Sam | EOD | Completed |
| Fix transaction management issues | Ameer | EOD | Completed |